

**Cherrywood Estates Homeowners Association**  
**PO Box 4253**  
**West Richland, WA 99353-4253**  
**July 11, 2017 HOA Meeting Minutes**  
**Submitted by Dean L. Gano**

**Board members and contact information**

<b>Name</b>	<b>Position</b>	<b>Zone</b>	<b>Address</b>	<b>E-mail</b>	<b>Phone #</b>
Dean L. Gano	President	2	1327 Jubilee Street	deangano@me.com	952-0394
Jim Jarrett	Vice Pres.	2	1343 Jubilee Street	jj@centralindustrialsales.com	727-1518
Donna Sween	Treasurer	3	426 Royal Ann Ct.	jimndonna40@gmail.com	528-3203
Marilyn Tracy	Secretary	1	1281 Jubilee St	<a href="mailto:Mewillems@msn.com">Mewillems@msn.com</a>	628-9694
Brett Nelson	At-Large	3	457 Royal Ann Ct	ba.nelson@yahoo.com	627-4431

**Board Members & Others at the Meeting**

- Present: Dean Gano, Marilyn Tracy, Jim Jarrett, Brett Nelson
- Absent: Donna Sween
- Quorum Present: Yes
- Others Present: Ray Tracy
- Meeting at Gano's Residence

**ACC Members**

Jim Sween - Chairperson  
Glenn Hammond

**CC&R Committee Member**

- Vacant - Chairperson
- Dave Eder
- Vacant

## **Proceedings**

Meeting called to order by Dean L. Gano; President, at approximately 6:35 p.m.

### **Old Business:**

The action items from last months meeting minutes were discussed.

1. Dean has changed the format of the website to make it more conventional such that when you select a menu item it brings up a new page. He also added a new page titled "Helpful Hints" that is worth looking at. He also checked with our providers "WordPress" about security and they assured us that the site is constantly monitored for hackers and nefarious scumbag trouble-makers. Dean found that the website sponsors can provide a url based email account for \$5 a month. We decided that we should have at least one for the secretary to send out notices to the members such that they can identify the email as "Not Junk" and thus be more likely to read it.
2. An email was sent to all members asking them to critique the new website, vote on having a BBQ or Ice Cream Social at the annual meeting, and to reply to the email to verify the email address works. This little exercise was a total failure. Out of 66 members, we got one comment in the blog about the HOA, three votes for what type of event to have at the annual meeting, and only 7 people responding to the email to verify they got it.
3. The entrance lighting has been completed with two fine looking plastic rocks covering some high intensity LED lights that should last for 20+ years.
4. Homeowners with poor yard maintenance have complied with a request to clean up their yard and we are all thankful for that.
5. Donna asked her neighbor if we could use their place for the location of the annual HOA meeting and they said yes. It is planned for the afternoon of September 16<sup>th</sup>.
6. Marilyn has drafted a letter regarding the annual meeting.
7. The homeowner who is one year behind on submitting plans for boat parking was contacted, but still has not submitted plans or taken action to rectify the situation. The board will look into it's next course of action.

### **New Business:**

**Poor Response to email:** Because we had such a poor response to the email asking for input, the board decided to mail a letter to all members asking them the same questions. This will help us find out why such a poor response occurred. Did it go into their junk folder or are people really that apathetic and don't care? Included in the letter will be request to approve the budget for next year and ask for names of anyone interested in being on the board or CCR committee.

**Treasurer's Report:** No report this month because the Treasurer was on holiday or something.

### **Action Items:**

1. Donna Sween to prepare the 2017 – 2018 Budget, so we can get it approved.
2. Get a new generic email account to be used by the secretary to communicate to all HOA members, such that they include it in their email application as “Not Junk.”
3. Write and mail letter to HOA members that:
  - a. requests approval of the budget,
  - b. vote on BBQ or Ice Cream Social for annual HOA meeting,
  - c. respond to Marilyn via email, so we know we have their correct email address,
  - d. asks for new volunteers names to be on the board and CCR Committee, and
  - e. asks for critique of the new website.
4. Look into our next course of action for delinquent homeowner who is still in violation of the covenants.

### **General Discussion**

It was mentioned that the Mosquito Control people were going to spray the neighborhood by air for the little buggers and that they found West Nile virus in some of them in Granger.

Jay Kerl has called it quits on the CCR Committee after many years of service to the community. Many thanks to Jay. If anyone is interested in taking his place, please let us know. It is not a hard or time consuming task.

The next meeting will be held on August 8, 6:30 pm at Gano’s residence, 1327 Jubilee Street.

Meeting adjourned at approximately 7:15 p.m.

### **Approvals**

### **Date**

Dean L. Gano	<u>Approved by email</u>	<u>7/15/17</u>
Marilyn Tracy	<u>Approved by email</u>	<u>7/15/17</u>
Donna Sween	<u>Approved by email</u>	<u>7/15/17</u>
Jim Jarrett	<u>Approved by email</u>	<u>7/15/17</u>
Brett Nelson	<u>Approved by email</u>	<u>7/15/17</u>