

Cherrywood Estates Homeowners Association
HOA Board Meeting Minutes, *February 11*, 2019
Web: cherrywoodhoa.org
Email: cherrywoodestateshoa@gmail.com
PO Box 4253, West Richland, WA 99353-4253

Board members

Name	Position	Year/Zone*	Address	Contact
Andrew Bagley	President	2018/3	463 Royal Ann	drandrew@bagleydental.com
Glenn Hammond	Vice Pres.	2018/all(1)	413 Cherry Blsm	glenn.hammond@charter.net
Nathan Tallent	Secretary	2017/2	409 Cherry Blsm	tallent@alumni.rice.edu
David Rohrig	Treasurer	2017/4	470 Cherry Blsm	dkrohrig@gmail.com
Jill Kerl	At-Large	2017/1	440 Cherry Blsm	jaynjill@gmail.com

*Term year & zone represented. ('Term year' is the same as 'election year' except for special elections.)

Architectural Control Committee: Dayle Gilson and Brett Nelson (liaison: Glenn Hammond)

Welcoming Committee: Michelle Blaine (liaison: Andrew Bagley)

Attendance

Board Members Present: Andrew Bagley, Glenn Hammond, Nathan Tallent, David Rohrig, Jill Kerl

Others Present: None.

Quorum (25%): Yes

Meeting Location: Kerl Residence

Proceedings Convened

Meeting called to order by Andrew Bagley at 7:06 pm.

Nathan Tallent is recording minutes.

Scheduled Business

Past Minutes. Motion: Approve the December minutes. Passed unanimously.

Treasurer's Report

- *Tax return*. A 2017 tax return was submitted to the IRS by the Dec. 15 deadline. There was no tax liability. Thanks to David, as he prepared the return without having an example.
- Confirmed that the City has the HOA's new bank account (from the HAPO-initiated change). There were no fees associated with the transfer.
- *Dues*. All homeowners' dues have been paid. (The final payment was in the mailbox, which was checked after the meeting.)

ACC Report

- No new projects.

Welcoming Committee Report

- Andrew and Michelle Blaine visited two new homeowners. Michelle has receipts to present for reimbursement but was not able to attend due to illness.

Organizational calendar. Jill Kerl presented an updated draft of an organizational calendar for future board

members to use. Hopefully this will help lessen “institutional memory loss.”

Old Business

None.

New Business

Renewing Non-Profit registration. Motion: Renew the HOA’s non-profit registration now so that registration can be renewed just after board elections at the Annual Meeting. (Registrations expire after 12 months; they are eligible for renewal 6 months before the expiration date – not earlier.) Passed unanimously. [Andrew volunteered to renew.](#)

General Discussion

Next board meeting. April 15, 7 pm, Kerl residence.

Meeting adjourned at 8:20 pm.

Approvals

Andrew Bagley	Approved at April meeting.	April 15, 2019
Glenn Hammond	Approved at April meeting.	April 15, 2019
Nathan Tallent	Approved at April meeting.	April 15, 2019
David Rohrig	Approved at April meeting.	April 15, 2019
Jill Kerl	Approved at April meeting.	April 15, 2019

Attachments

- Treasurer’s Report.

Date	Check No	Payee	Category	Debit	Credit	Balance
		2018-2019 HOA Year				
9/10/18	2005	State Farm	Insurance	\$1,057.00		\$1,255.62
9/25/18		HOA Dues	Deposit Churchman, Swinth, Haak, Gilson, Hammond, Stout, Prince, Kretzschmar, Renton, Dow, Teal, Jones, Gano, Hanson, Mendoza, Koehler, Ross, Conrad, Dockter, Ullmann, Toggai, Nelson, Blaine, Kerl, Bache, Stevenson, Gardner, Izzo, Byun, Taylor, Cuevas		\$1,050.00	\$2,305.62
		HOA Dues	Deposit Holmes, Ledbetter, Jarrett, Bagley, Bisping, L Taylor, Borton, Cunningham, Rohrig, Miller, Meininger, Sween, Phillips, Pettit, Heiman, Tallent, Fan		\$2,175.00	\$4,480.62
		HOA Dues	Deposit Eder, Grimmer, Akridge, Cryan		\$375.00	\$4,855.62
		HOA Dues			\$300.00	\$5,155.62
9/30/18	2006	Desert Green	Grounds Maintenance	\$129.38		\$5,026.24
10/18/18		City Of Richland	Electricity	\$28.93		\$4,997.31
10/23/18		HOA Dues	Deposit Hudson, Vasquez, Freeman-Pollard, Belov, Sanders		\$375.00	\$5,372.31
10/29/18	2007	Desert Green	Grounds Maintenance	\$114.03		\$5,258.28
11/7/18	2008	Michelle Blaine	Welcome Committee - Unexpected Memorial Gift	\$29.58		\$5,228.70
11/7/18	2009	Andrew Bagley	Registration Fees - Sec of State	\$128.90		\$5,099.80
11/7/18	2010	Jill Kerl	Annual Meeting	\$41.71		\$5,058.09
11/7/18	2011	Julia Cunningham	Annual Meeting 53.40/Mailing 13.65	\$67.05		\$4,991.04
11/7/18	2012	Desert Green	Grounds Maintenance	\$70.59		\$4,920.45
11/8/18		HOA Dues	Deposit Kass and McCartney		\$150.00	\$5,070.45
11/19/18		City Of Richland	Electricity	\$29.61		\$5,040.84
11/24/18		HOA Dues	Deposit Norell, Staat, Paradise, Lyssyakevich		\$300.00	\$5,340.84
12/10/18		HOA Dues	Deposit Cato, Contreras		\$150.00	\$5,490.84
12/10/18	2013	Desert Green	Grounds Maintenance	\$70.59		\$5,420.25
12/17/18		City Of Richland	Electricity	\$28.07		\$5,392.18
12/27/18		City Of Richland	Electricity	\$29.75		\$5,362.43

1/17/19	HOA Dues	Demissie	\$75.00	\$5,437.43
2/17/19	City Of Richland	Electricity	\$39.58	\$5,397.85
2/18/19	HOA Dues	Love	\$75.00	\$5,472.85
2/20/19	Transfer to Money Market		\$1,500.00	\$3,972.85
3/18/19	City Of Richland	Electricity	\$25.64	\$3,947.21
4/14/19	2014 Andrew Bagley	Website Annual-VOID	\$0.00	\$3,947.21
4/14/19	2015 Michelle Blaine	Welcome Committee - 454 CBL and Feigum	\$58.61	\$3,888.60
4/15/19	2016 Nathan Tallent	Website Annual	\$66.00	\$3,822.60
4/15/19	2017 Andrew Bagley	Registration Fees - Sec of State	\$10.00	\$3,812.60

Cherrywood Estates HOA Money Market Account

Account at HAPO Credit Union

Date	Check No	Payee	Category	Debit	Credit	Balance
FY18						
9/30/18			Dividend		\$ 3.45	\$16,813.88
10/31/18			Dividend		\$ 3.57	\$16,817.45
11/20/18			Dividend		\$ 4.15	\$16,821.60
12/31/18			Dividend		\$ 4.29	\$16,825.89
1/31/19			Dividend		\$ 4.29	\$16,830.18
2/20/19			Transfer		\$ 1,500.00	\$18,330.18
2/28/19			Dividend		\$ 3.98	\$18,334.16
3/31/19			Dividend		\$ 4.67	\$18,338.83