

Cherrywood Estates Homeowners Association  
HOA Annual Meeting Minutes, September 10, 2022  
Web: cherrywoodhoa.org  
Email: cherrywoodestateshoa@gmail.com  
PO Box 4253, West Richland, WA 99353-4253

### Board members

<b>Name</b>	<b>Position</b>	<b>Year/Zone*</b>	<b>Address</b>	<b>Contact</b>
Andrew Bagley	President	2020/3	463 Royal Ann	drandrew@bagleydental.com
Bryan McGlothin	Vice Pres.	2020/all(4)	467 Cherry Blsm	bryanleemc@gmail.com
Jackie Stout	Secretary	2021/1	428 Cherry Blsm	richlandin@aol.com
Carroll Phillips	Treasurer	2021/4	476 Cherry Blsm	88carroll@gmail.com

\*Term year & zone represented. ('Term year' is the same as 'election year' except for special elections.)

*Architectural Control Committee (ACC):* Dayle Gilson and Brett Nelson (liaison: Bryan McGlothin)

*Welcoming Committee:* Michelle Blaine (liaison: Andrew Bagley)

### Attendance

*Board Members Present:* Andrew Bagley, Jackie Stout, Bryan McGlothin.

*Others Present:* There were 51 ballots received for the scheduled business. There were 12 home-representatives present.

*Quorum (25%):* Yes. 51 of the 66 ballots were present and counted

*Meeting Location:* Bagley Residence, 463 Royal Ann Ct.

### Proceedings Convened

Meeting called to order by Andrew Bagley at 9:03am

Jackie Stout, Board Secretary, recorded minutes.

### Scheduled Business

*Introduce board members:* Andrew Bagley introduced the board members.

#### *Treasurer's Report*

- Andrew Bagley reviewed the proposed budget for 2022-2023. The dues are proposed to be \$60.00, the same as last year.
- One neighbor is concerned about the HOA having enough extra money in the budget for unexpected expenditures in the future. We will discuss this at the next Board meeting.

#### *Election results*

- Bud Heiman served as a witness and counter.
- Witness and board member Bryan McGlothin separately counted ballots and then compared counts.
- Mailbox zone 2 – Rita Kretzschar
- Mailbox zone 3 – Andrew Bagley
- At large position – Tyler Reeser
- Budget proposal – passed

*Welcoming Committee Report*

- Nothing new to report.

Old Business

New Business

General Discussion

- Andrew Bagley reviewed a few activities from this past year. Overall, it was a fairly quiet year.
- Several people voiced concerns about the traffic on Keene, including the need for a turn lane, possibly having the speed limit lowered, and/or a sign put out showing drivers their actual speed. The City put "Yield" signs rather than stop signs for the pedestrians crossing Lambert, and we would like to see the "Stop" signs put back. We have contacted the City of Richland several times about these concerns, but we will discuss contacting them again at the next Board meeting.

*Next board meeting.* To be determined

*Meeting adjourned* at 10:00 am

Attachments

- None

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August 9, 2022

Dear Cherrywood Estates Homeowner,

August means it is almost time for our Cherrywood Estates Homeowners Association Annual Meeting. It also means that it is time to vote on new board members and the proposed budget. It is also time for the next cycle of annual dues, as our fiscal year runs from September 1, 2022 to August 31, 2023.

**Annual Meeting.** This year the Annual Meeting is scheduled for Saturday, September 10 at 9 AM at 463 Royal Ann Court, which is located in the cul-de-sac in the middle of our development. We encourage you to attend in person if you are available. Since seating may be limited, we recommend that you bring a folding chair. This mailing includes a self-addressed and pre-stamped envelope for your ballot and your dues payment. We encourage you to carefully read through the contents of this mailing, fill out your ballot and return it along with your dues payment in the included envelope as soon as possible so that your ballot will arrive at our PO Box no later than September 9, so that it can be counted at the annual meeting. Otherwise, you may present your ballot at the annual meeting itself.

**Ballot for Board Directors.** This year there are three open board positions: a position representing Zone 2, Zone 3 and an At Large Position which can be from any mailbox zone (See attached zone map). Only homeowners in Zone 2 will vote for the position for Zone 2. Only homeowners in Zone 3 will vote for the position for Zone 3. All homeowners will vote for the At Large Position. Board Members serve a term of two years. Each position's ballot includes a write-in to account for late nominees.

**Ballot for Budget.** The ballot includes a proposed budget for 2022-23 for you to vote on. Changes with respect to last year include minor adjustments to reflect actual costs and expected inflation.

**Annual Dues.** Dues are \$60, the same as last year. The mail-in ballot include a payment form which you need to complete and mail to the Cherrywood Estates Homeowners Association post office box. (Dues will be considered delinquent after September 10, 2022.)

Thank you,

Andrew Bagley, Bryan McGlothlin, Jackie Stout and Carroll Phillips

*Please return your completed ballot by mailing it in the enclosed self-addressed and pre-stamped envelope to PO Box 4253, West Richland WA 99353 so that your ballot will arrive at our PO Box no later than September 9, so that it can be counted at the annual meeting. Otherwise, you may present your ballot at the annual meeting itself.*

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### Cherrywood Estates Ballot, 2022/23 - Board Directors

**Mailbox Zone 2** (Zone 2 homeowners vote): Full two-year term

\_\_\_ Rita Kretzschmar at 1335 Jubilee Street

\_\_\_ \_\_\_\_\_ (Write In)

**Mailbox Zone 3** (Zone 3 homeowners vote): Full two-year term

\_\_\_ Andrew Bagley at 469 Royal Ann Court

\_\_\_ \_\_\_\_\_ (Write In)

**At Large Position** (All homeowners vote): Full two-year term

\_\_\_ Tyler Reeser at 1310 Jubilee Street

\_\_\_ \_\_\_\_\_ (Write In)

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### Cherrywood Estates Ballot, 2022/23 - Budget

**Budget** (All homeowners vote): We approve the proposed budget.

\_\_\_ For

\_\_\_ Against

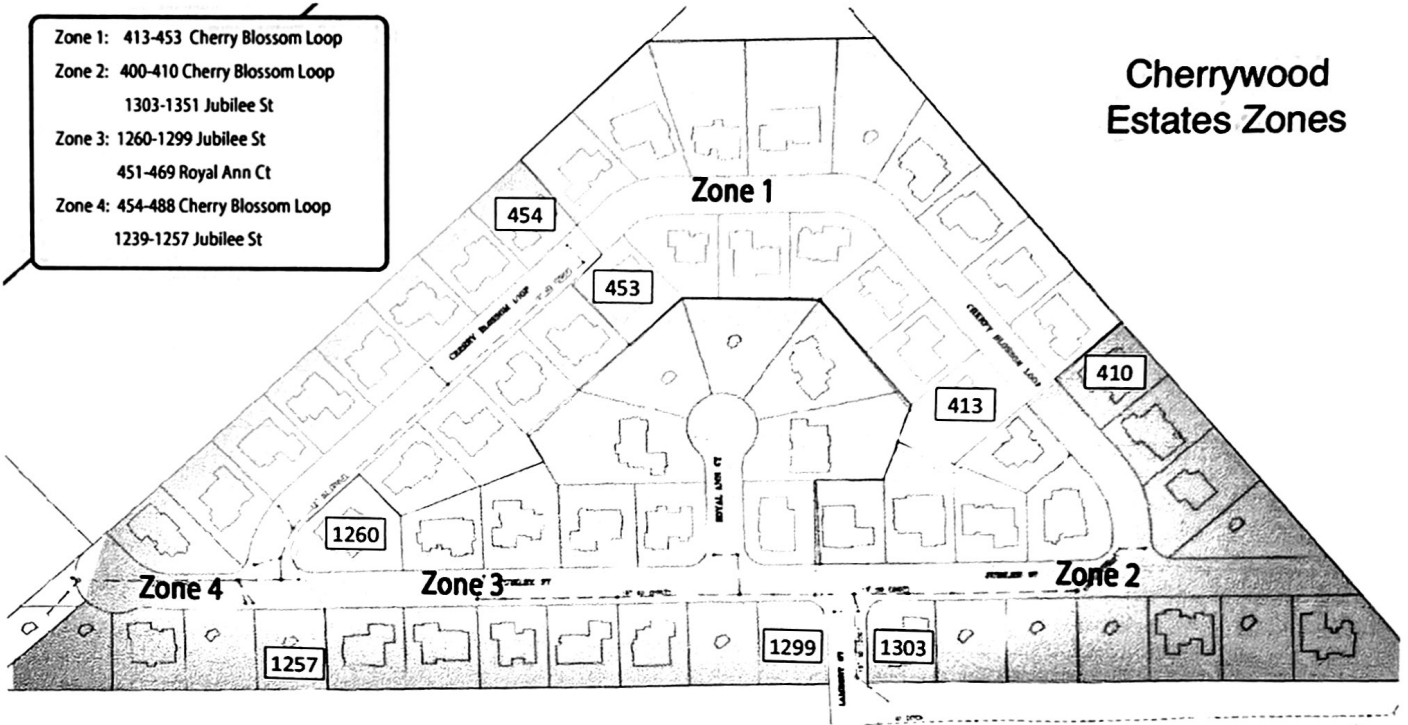
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## Cherrywood Estates HOA FISCAL 2022-2023

Cherrywood Estates HOA Fiscal Year 2021-2022	2021-2022 Actuals as of 08/08/2022	2021-2022 Approved Budget	2022-2023 Proposed Budget	Notes
Total Income from HOA Dues (66 homeowners at \$60/year)	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	66 homeowners at \$60/year
HOA Operating Expenses				
Annual HOA Meeting		\$ 75.00	\$ 75.00	
Attorney Fees		\$ 500.00	\$ 275.00	
Grounds Maintenance	\$ 1,210.02	\$ 1,300.00	\$ 1,500.00	
Insurance	\$ 1,109.00	\$ 1,110.00	\$ 1,120.00	
Mailbox Rental	\$ 166.00	\$ 140.00	\$ 200.00	
Registration Fees	\$ 20.00	\$ 50.00	\$ 30.00	
Supplies	\$ 197.97	\$ 200.00	\$ 250.00	
Utility Bill	\$ 366.59	\$ 420.00	\$ 410.00	
Website/Domain	\$ 71.68	\$ 85.00	\$ 80.00	
Welcome Committee		\$ 100.00	\$ 100.00	
Total Expenses	\$ 3,141.26	\$ 3,980.00	\$ 4,040.00	
Checking	\$ 2,463.49			
Money Market	\$ 20,038.29			
Cash Value of accounts (as of 08/08/2022)	\$ 22,501.78			

## Cherrywood Estates Zones

- Zone 1: 413-453 Cherry Blossom Loop
- Zone 2: 400-410 Cherry Blossom Loop  
1303-1351 Jubilee St
- Zone 3: 1260-1299 Jubilee St  
451-469 Royal Ann Ct
- Zone 4: 454-488 Cherry Blossom Loop  
1239-1257 Jubilee St



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## Dues Invoice

Dues for the 2022-23 fiscal year are **\$60.00**. They are due by *September 10, 2022*.

Please remit by check, payable to Cherrywood Estates HOA.

Please submit your payment by mailing it in the enclosed self-addressed and pre-stamped envelope to PO Box 4253, West Richland WA 99353.

To help track payments, please attach this invoice with your payment. Your cancelled check will be your receipt.

In an effort to ensure our records are up-to-date, please include any corrections to your name, address, e-mail or telephone. Thank you!

Name \_\_\_\_\_

Address \_\_\_\_\_

E-Mail \_\_\_\_\_

Telephone \_\_\_\_\_