

# Cherrywood Estates Homeowners Association

## HOA Board Meeting Minutes, October 1, 2024

Web: [cherrywoodhoa.org](http://cherrywoodhoa.org)

Email: [cherrywoodestateshoa@gmail.com](mailto:cherrywoodestateshoa@gmail.com)

PO Box 4253, West Richland, WA 99353-4253

### Board Members

Name	Position	Year/Zone*	Address	Contact
Jackie Stout	President	2023/1	428 Cherry Blossom Loop	<a href="mailto:richlandin@aol.com">richlandin@aol.com</a>
Carroll Phillips	Vice President	2023/4	476 Cherry Blossom Loop	<a href="mailto:88carroll@gmail.com">88carroll@gmail.com</a>
Rebecca Bagley	Secretary	2024/AL	463 Royal Ann Court	<a href="mailto:rebbag6@gmail.com">rebbag6@gmail.com</a>
Nathan Tallent	TBD	2024/2	409 Cherry Blossom Loop	<a href="mailto:tallent@alumni.rice.edu">tallent@alumni.rice.edu</a>
Jhoanna Jones	TBD	2024/3	1274 Jubilee Street	<a href="mailto:jhoannaj@gmail.com">jhoannaj@gmail.com</a>

Term year & zone represented. ('Term year' is the same as 'election year' except for special elections.)

Architectural Control Committee (ACC): Dayle Gilson, Ron and Carol Cuevas

ACC Liaison: TBD

Welcoming Committee: TBD

### Attendance

Board Members Present: Jackie Stout, Carroll Phillips, Rebecca Bagley

Others Present: None

Quorum (25%): Yes

Meeting Location: The Phillips Residence at 476 Cherry Blossom Loop

### Proceedings Convened

Meeting called to order by Jackie Stout, Board President, at 7:00 PM

Rebecca Bagley, Board Secretary, recorded minutes

### Business

#### Past Business

- Carroll presented the Cherrywood Estates HOA Fiscal Budget 2024-2025
  - 64 of 66 Homeowners have paid HOA Dues. Need payment from 2 more
- At the HOA Annual Meeting, one homeowner asked if we could install Neighborhood Watch signs

- Jackie checked on prices at Amazon.com and found that they were expensive.
- The Board discussed where the signs would be installed
- The options include on a wall or install metal posts in concrete
- Since the fences are not owned by the HOA, we do not have permission to place the signs on the fence
- It is the opinion of the Board is that Homeowners have the primary responsibility to deter thieves by taking measures such as place motion lights, do not leave valuables in cars, and locking car and home doors.
- We discussed the possibility of installing lock on the entrance electrical outlet boxes
  - In the past a transient person was seen using the electrical outlet boxes to charge his phone.
  - As far as we know this has not been a continuing problem this year
  - Due to the presence of the light-controlled timer, a lock would not be effective.
  - It is the opinion of the Board that locks on the entrance electrical boxes are not needed

#### Current Business

- The Board discussed which board members would serve in the different positions
  - Motion for Jackie Stout to continue to serve as President passed
  - Motion for Carroll Phillips to serve as Vice President passed
  - Motion for Rebecca Bagley to serve as Secretary passed
  - Nathan Tallent and Jhoanna Jones were unavailable to attend the Board Meeting
  - Therefore, the position of Treasurer, ACC Liaison and Welcome Committee were left open
- Motion passed to reimburse Andrew Bagley for Doughnuts provided at the Annual Meeting
- The Board discussed the condition of the bushes by the entrance along Lambert Street
  - The bushes were planted on April by Jobs Nursery
  - Carroll agreed to monitor the condition of the bushes to see if some need to be replaced
- The Board discussed a question by a homeowner about the traffic on Keene Street
  - The homeowner asked if a left-hand turn lane could be installed at the entrance
  - This has been an ongoing question which the Board has previously addressed
  - Letters have already been sent to the City of Richland requesting a left-hand turn lane
  - The City of Richland has denied our request saying that it was not a high priority
  - It is the opinion of the Board that a new request would face the same response

The meeting was adjourned at 7:41 PM

The next meeting is scheduled for November 6 at 7 PM at the Bagley Residence at 463 Royal Ann Ct

Attachment: Budget

**Cherrywood Estates HOA FISCAL 2024-2025**

Cherrywood Estates HOA Fiscal Year 2024-2025		2024-2025 Approved Budget	2024-2025 Actuals as of 09/30/2024	Notes
<b>Total Income from HOA Dues</b> (66 homeowners at \$100/yr)		\$ 6,600.00	\$ 6,400.00	64 of 66 homeowners HOA Dues are current at \$100/yr as of 9/30/2024
<b>HOA Operating Expenses</b>				
Annual HOA Meeting		\$ 75.00		
Attorney Fees		\$ 275.00		
Grounds Maintenance		\$ 1,500.00	\$ 110.28	
Insurance		\$ 1,120.00	\$ 1,119.00	
Mailbox Rental		\$ 200.00		
Registration Fees		\$ 30.00		
Supplies		\$ 250.00		
Utility Bill		\$ 410.00	\$ 30.45	
Website/Domain		\$ 80.00		
Welcome Committee		\$ 100.00		
<b>Total Budget Expenses</b>		\$ 4,040.00	\$ 1,259.73	
<b>Reserve Project Cost</b>				
Checking			\$ 6,865.30	
Money Market (Reserve)			\$ 16,872.07	
Cash Value of accounts (as of 09/30/2024)			\$ 23,737.37	