

Cherrywood Estates Homeowners Association

HOA Board Meeting Minutes, November 6, 2024

Web: cherrywoodhoa.org

Email: cherrywoodestateshoa@gmail.com

PO Box 4253, West Richland, WA 99353-4253

Board Members

Name	Position	Year/Zone*	Address	Contact
Jackie Stout	President	2023/1	428 Cherry Blossom Loop	richlandin@aol.com
Carroll Phillips	Vice President	2023/4	476 Cherry Blossom Loop	88carroll@gmail.com
Rebecca Bagley	Secretary	2024/3	463 Royal Ann Court	rebbag6@gmail.com
Nathan Tallent	Treasurer	2024/2	409 Cherry Blossom Loop	tallent@alumni.rice.edu
Jhoanna Jones	At Large	2024/3	1274 Jubilee Street	jhoannaj@gmail.com

Term year & zone represented. ('Term year' is the same as 'election year' except for special elections.)

ACC Liaison: Rebecca Bagley

Architectural Control Committee (ACC): Dayle Gilson, Ron and Carol Cuevas

Welcoming Committee: Jhoanna Jones

Attendance

Board Members Present: Jackie Stout, Carroll Phillips, Rebecca Bagley, Nathan Tallent and Jhonna Jones

Others Present: None

Quorum (25%): Yes

Meeting Location: The Bagley Residence at 463 Royal Ann Court

Proceedings Convened

Meeting called to order by Jackie Stout, Board President, at 7:01 PM

Rebecca Bagley, Board Secretary, recorded minutes

Business

Past Business

- Carroll presented the latest Cherrywood Estates HOA Fiscal Budget 2024-2025
 - Shared Annual Dues collection status
 - 65 of 66 Homeowners have paid in full, with one Homeowner making partial payment

- Carroll currently receives bank statements from HAPO, and makes payments online, which is more convenient than writing physical checks
- Carroll transferred \$3,000 from the checking account over to the money market account
- The Board agreed that the President, the past treasurer and the new treasurer will go to HAPO to update the names on the Cherrywood Estates HOA financial accounts. The secretary will sign a physical copy of the minutes to approve the change
- Several of the bushes along the entrance to the development appear to be dying
- Carroll will evaluate the bushes in spring and follow up with Job's Nursery for replacements

Current Business

- Motion passed for Jackie Stout to serve as Cherrywood Estates HOA President
- Motion passed for Carroll Phillips to serve as Cherrywood Estates HOA Vice President
- Motion passed for Rebecca Bagley to serve as Cherrywood Estates HOA Secretary
- Motion passed for Nathan Tallent to serve as Cherrywood Estates HOA Treasurer
- Motion passed for Jhoanna Jones to serve on the Cherrywood Estates HOA Welcoming Committee
- Motion passed for Rebecca Bagley to serve as the Liaison for the HOA Architectural Control Committee
- To date the names on the Cherrywood Estates HOA accounts at HAPO are Jackie Stout and Carroll Phillips
- Motion passed to keep Jackie Stout on the Cherrywood Estates HOA accounts at HAPO
- Motion passed to remove Carroll Phillips from the Cherrywood Estates HOA accounts at HAPO
- Motion passed to add Nathan Tallent to the Cherrywood Estates HOA accounts at HAPO
- Verified email addressed for all board members emails
- The Cherrywood HOA Gmail account appears to not be forwarding messages to all board members
- Jackie and Rebecca will follow up to resolve the issue
- Jackie will email the Cherrywood Board Notes and Calendar of Recurring Activities to all board members

The Meeting was adjourned at 7:39 PM

The next meeting is scheduled for Wednesday, January 15, 7:00 PM at Jackie's house at 428 Cherry Blossom Loop

Cherrywood Estates HOA FISCAL 2024-2025

Cherrywood Estates HOA Fiscal Year 2024-2025	2024-2025 Approved Budget	2024-2025 Actuals as of 10/31/2024	Notes
Total Income from HOA Dues (66 homeowners at \$100/yr)	\$ 6,600.00	\$ 6,575.00	65 of 66 homeowners HOA Dues are current at \$100/yr as of 9/30/2024. One HOA Dues paid at \$75.00
HOA Operating Expenses			
Annual HOA Meeting	\$ 75.00		
Attorney Fees	\$ 275.00		
Grounds Maintenance	\$ 1,500.00	\$ 110.28	
Insurance	\$ 1,120.00	\$ 1,119.00	
Mailbox Rental	\$ 200.00		
Registration Fees	\$ 30.00		
Supplies	\$ 250.00	\$ 32.00	
Utility Bill	\$ 410.00	\$ 60.03	
Website/Domain	\$ 80.00		
Welcome Committee	\$ 100.00		
Total Budget Expenses	\$ 4,040.00	\$ 1,321.31	
	Estimated	Actuals	
Reserve Project Cost			
Checking		\$ 6,868.44	
Money Market (Reserve)		\$ 16,874.94	
Cash Value of accounts (as of 10/31/2024)		\$ 23,743.38	